


ISO 9001 and 27001 – Integrated Management System		 <small>21st Century Healthcare Data Access Platform</small>	
POLICY & PROCEDURE		Document No. #IL/MS/D02 V1.0	
Quality and Information Security (Integrated) Management System Policy			
Supersedes:	Effective:	Last Reviewed	Next Planned Review
NA	August 2, 2024	August 2, 2024	August 2, 2025

Purpose

To create and maintain a management system policy, in compliance with requirements of ISO 9001 and 27001 to ensure:

1. The Quality Management System (QMS) to continually improve our processes, enhance customer satisfaction, and ensure the delivery of reliable and secure services.
2. The Information Security Management System (ISMS) protects sensitive information, including patient data, protected health information (PHI) as required by HIPAA, from unauthorized access, disclosure, or modification.

Applicability

All InteropX Workforce members, Contractors, Consultants and relevant Interested parties, are responsible for ensuring awareness to this policy and adherence to the given direction and guidance.

Definitions


NA

Policy

At InteropX, we are committed to delivering high-quality healthcare interoperability solutions that meet the expectations of our customers, comply with HIPAA regulations and applicable regulatory standards, and ensure the confidentiality, integrity, and availability of sensitive healthcare data and other data that needs to be protected as per information security requirements.

Procedures

1. Create and maintain a Quality Management System (QMS) in compliance with ISO 9001:2015 to continually improve our processes, enhance customer satisfaction, and ensure the delivery of reliable and secure services.
2. Implement an Information Security Management System (ISMS) in line with ISO 27001:2022 to protect sensitive information, including patient data, protected health information (PHI) as required by HIPAA, from unauthorized access, disclosure, or modification.

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3. Ensure compliance with legal and regulatory requirements relevant to healthcare data management, including HIPAA, to maintain trust with our partners and clients.
4. Conduct regular risk assessments, audits, and employee training to continually enhance our security posture and operational efficiency.
5. Commit to continuous improvement and innovation, driven by measurable objectives, customer feedback, and internal audits.
6. Ensure that all employees are trained and comply with HIPAA Privacy, Security, and Breach Notification Rules to protect patient privacy and ensure regulatory compliance.
7. Review this policy at planned intervals in management review meeting to ensure its ongoing suitability and alignment with the organization’s integrated management system objectives.

Enforcement

Violations of this policy will result in imposition of sanctions in accordance with InteropX sanctions policy. This may include suspension or loss of the violator’s use privileges, with respect to InteropX’s information systems, termination of employment or volunteer, intern, contractor status with InteropX. Additional civil, criminal and equitable remedies may apply.

Documentation

The InteropX CISO or other designated Security Official is responsible for ensuring this version of the policy, together with any forms and other documentation created or obtained in accordance with the policy, will be retained by InteropX for a period of at least 6 years plus the current year from the date of creation or the date when last in effect, whichever is later.

References

Regulatory Authority:


1. HIPAA

Internal:

1. NA

External:

1. ISO 9001:2015 Clause 5.2

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2. ISO 27001:2022 Clause 5.2

Document Control

APPROVED BY:		
Latif Khalil	August 2, 2024	
(Printed Name)	(Date)	(Signature)

VERSION HISTORY			
Date	Author	Version	Comments
August 2, 2024	Latif Khalil	1.0	Initial Release